

**Educational Planning Committee Report**  
**Academic Year 2020-2021**  
Year 2 of the 2019-2022 Strategic Plan  
Year 2 of the 2019-2025 Educational Master Plan

**EMP Focus Area and Goal: College Systems Goal 2**  
**Champions: Director of Maintenance and Operations & Director of Capital Projects**

[Timeline for Implementation](#)

## **EMP 6-Year Goal and Strategic Plan 3-Year Objectives**

**College Systems EMP Goal 2: All facilities are conducive to 21st century teaching and learning and are maintained in a high functioning, safe, clean, and environmentally sustainable manner, aligned with the Measure B schedule.**

**Strategic Plan Objective CS2.1:** Ensure efficient use of bond funds and complete all capital projects on both campuses on schedule and in alignment with other COM plans.

**Strategic Plan Objective CS2.2:** An up-to-date and viable Facilities Master Plan is maintained.

**Strategic Plan Objective CS2.3:** Adequately maintain all College properties and facilities with environmental sustainability in mind that supports the mission of the College.

## **Action steps discussion for CS Goal 2 from 11/16/2021**

Bond schedule is updated quarterly. The facilities construction and rehab are moving along with minimum delays. There have been a few delays due to COVID in permitting, plan review etc. Landscape Master Plan will go to BOT in February, the committee is comprised of members from all groups on campus.

The Landscape Plan is a new plan, not a replacement plan. The Facilities Planning Committee (FPC) includes 2 managers, 2 classified staff, 2 faculty and 1 student. The FPC is the lead on the Facilities Master Plan and provides some perspective regarding the use of buildings.

In terms of building and design, new buildings are built on “Cal Green” standards which are more rigorous than LEED standards. The district wants to understand the “total cost of ownership” regarding all new facilities.

Facilities Master Plan is in the process of being updated which includes a Landscape Master Plan.

Measure B project Updates are given to the Board monthly so that is the best location to find specific update of our ongoing projects.

The Facilities Master Plan process has started, and an initial draft of the scope was submitted to senior management for review. The goal is to complete the process by the end of 2021.

## EPC Discussion / Feedback 11/16/2021

Can Action Step 1.2 (keeping faculty/staff on committees to evaluate proposals and facilities use) be an opportunity for discussions on facilities use and equity/anti-racism?

In terms of equity and anti-racism, the procurement process for outside vendors takes equity into consideration as part of the scoring rubric. While it cannot be a determining factor, the district values vendors and contractors that bring a diverse perspective and hire a diverse workforce. Minority Owned or Women Owned Businesses cannot be selected based solely on that criteria. This is a holistic process with many people involved: a. Proposals first received on paper b. Submissions are scored based on various criteria by committee c. Top four are interviewed in person d. Reviewed by senior staff e. Reviewed by Board of Trustees f. References are checked

How to balance community needs with the educational use of our facilities?

### Progress Indicators

***Progress Indicator CS2.1:*** Evidence to demonstrate quarterly posting to the College website and tracking the number of views on the website to measure interest in the reports.

Value for 20/21: A tracking tool has been incorporated into the Measure B website and we now have the ability to find out where visits are generated from. For example, we can see if the visits are generated from people looking out our Measure B newsletter, etc.

***Progress Indicator CS2.2:*** The Facilities Master Plan is regularly updated and reflects broad based input and support through the governance system including the Board of Trustees.




Value for 20/21: The Facilities Master Plan process has started, and an initial draft of the scope was submitted to senior management for review. The goal is to complete the process by the end of 2021.

***Progress Indicator CS2.3:*** Projects that have been designed, installed, or built are regularly reported on the website to demonstrate progress toward meeting the established environmental standards.

Value for 20/21: The Measure B website is maintained up to date and direct the public to it if they are looking for specific information about certain projects. Information about upcoming meetings is on the site as well.

### Rating of Progress

Please self-rate your progress toward achieving each of the above objectives:

-  Red: No progress
-  Yellow: Substantial progress
-  Green: All action steps implemented, and objective achieved

Strategic Plan Objective CS2.1: We are on track and have made substantial progress.

Strategic Plan Objective CS2.2: We are on track and have made substantial progress.

Strategic Plan Objective CS2.3: We are on track and have made substantial progress.

Most of the Bond projects are coming to an end with our second to largest project, Miwok Center, coming to an end in August of this year. The focus for the next few years will be the LRC.

## Performance Indicator Data for EMP 6-Year Goals

**CS Goal 2 Performance Indicator:** Data compiled from Measure B quarterly reports, maintenance reports, and Facilities Master Plan 2016–2021 implementation demonstrate all classrooms and facilities meet standards for 21st century teaching and learning and environmental sustainability.

Baseline/ Target	Year 1 19/20	Year 2 20/21	Year 3 21/22	Year 4 22/23	Year 5 23/24	Year 6 24/25
	<a href="#">See 19/20 Reporting Form</a>	N/A				

## EPC Use Only

EPC supports these self-evaluations of progress. EPC recommends stronger connection between facilities development and programming/use of these building, including a cross-sectional group to develop next strategic plan.