






Professional Development Needs Assessment and Evaluation - Fall 2012

1. I am:

		Response Percent	Response Count
Faculty		45.3%	53
Classified Professional		48.7%	57
Administrator		6.8%	8
answered question			117
skipped question			1







2. I work primarily on the:

		Response Percent	Response Count
Kentfield Campus		82.2%	97
IVC Campus		18.6%	22
answered question			118
skipped question			0








3. My most pressing professional development need is: (Please describe)

	Response Count
	78
answered question	78
skipped question	40







4. Institutional Effectiveness and Employee Excellence The following activities are clustered under the subject "Institutional Effectiveness and Employee Excellence" although they may overlap into other areas. Please select up to three (3) professional development topics of interest to you.

		Response Percent	Response Count
College-wide Community-building Activities		50.0%	52
Conflict Resolution Techniques		36.5%	38
Dealing with Disruptive Behavior In or Out of the Classroom		36.5%	38
Emergency/Disaster Preparedness Training		46.2%	48
Health & Wellness		38.5%	40
How to Access Institutional Research on the Data Dashboard (i.e. Demographics, Enrollment Statistics, Success and Retention Rates)		44.2%	46
		answered question	104
		skipped question	14









5. Student Success The following activities are clustered under the subject "Student Success" although they may overlap into other areas. Please select up to three (3) professional development topics of interest to you.:

		Response Percent	Response Count
Student Retention - What the Research Shows		31.7%	32
Creating a Student-Friendly Campus Environment		50.5%	51
Meeting the Needs of Under-prepared Learners		56.4%	57
Meeting the Needs of Non-native Speakers in Content Classes		20.8%	21
Meeting the Needs of Unique Student Populations (ESL, Veterans, DSPS, Returning Adults)		41.6%	42
How to Identify and Refer a Student in Crisis		42.6%	43
Student Discipline Process: What to do? When to refer?		29.7%	30
		answered question	101
		skipped question	17

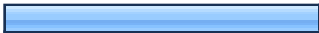




6. Technology Training The following activities are clustered under the subject "Technology Training" although they may overlap into other areas. Please select up to two (2) professional development topics of interest to you:

		Response Percent	Response Count
Microsoft Office 2010 (Word, Excel, Outlook & PowerPoint)		50.0%	52
How to Use Moodle to Post Class Materials		29.8%	31
How to Make Accessible (ADA Compliant) Materials for Web Posting (COM Website & Moodle)		29.8%	31
College Network Overview: Access, Security, Back-ups, Virus Protection etc.		29.8%	31
Best Practices to Organize and Maintain Security of Your Files		36.5%	38
Computer Workstation Ergonomics		32.7%	34
answered question			104
skipped question			14

7. Teaching and Learning The following activities are clustered under the subject "Teaching and Learning" although they may overlap into other areas. Please select up to three (3) professional development topics of interest to you.

		Response Percent	Response Count
Best Practices for Teaching and Learning		21.8%	17
Designing Active Learning Activities		38.5%	30
Testing and Assessment Techniques		33.3%	26
Adult Learning Theory		38.5%	30
Incorporating Critical Thinking and Problem-solving into Your Curriculum		28.2%	22
Designing a Stand-alone Online Course Using Moodle		23.1%	18
Designing a Hybrid Course Using Moodle		30.8%	24
Techniques to Build Community and Student Engagement Online (for face-to-face and online classes)		32.1%	25
		answered question	78
		skipped question	40







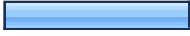

8. In general, I'm most interested in professional development activities focused on:

		Response Percent	Response Count
Student Success		47.2%	50
Teaching and Learning		37.7%	40
Technology Training		41.5%	44
Institutional Effectiveness		20.8%	22
Employee Excellence		30.2%	32
answered question			106
skipped question			12

9. Feel free to suggest additional professional development topics for consideration that are not identified above.

	Response Count
	15
answered question	15
skipped question	103

**10. Which delivery formats do you prefer to meet your professional development needs?
(Please select up to 3)**

		Response Percent	Response Count
In-person Workshops		77.4%	82
Discussion groups		29.2%	31
Brown Bag Lunches		22.6%	24
Online training that can be accessed anytime		52.8%	56
Webinars (Live instructor-led online workshops such as @One Desktop Seminars)		18.9%	20
Tips by email		17.0%	18
Professional Conferences		27.4%	29
Books/CDs/DVDs		10.4%	11
answered question			106
skipped question			12

11. What part of the year is generally best for you to attend on-campus workshops? (Check all that apply.)

		Response Percent	Response Count
Beginning of semester (weeks 1-5)		23.1%	24
Middle of semester (weeks 6-11)		39.4%	41
End of semester (weeks 12-16)		13.5%	14
Semester breaks (Winter, Spring)		40.4%	42
Summer break		35.6%	37
Any of the above		14.4%	15
answered question			104
skipped question			14

12. What days of the week are usually best for you to attend training? (Check all that apply.)

		Response Percent	Response Count
Monday		26.0%	25
Tuesday		26.0%	25
Wednesday		29.2%	28
Thursday		40.6%	39
Friday		71.9%	69
answered question			96
skipped question			22




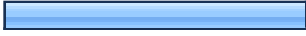



13. What times are usually best for you to attend professional development activities?

		Response Percent	Response Count
Mornings (8:30-12:00)		36.5%	38
Early Afternoon (12:30-2:30)		31.7%	33
Late afternoon (2:30-4:30)		38.5%	40
Friday Morning (9:00-12:00)		32.7%	34
Friday Afternoon (1:00-4:00)		32.7%	34
answered question			104
skipped question			14

14. How many professional development activities did you attend/participate in during the past year? Please consider College Convocation, Flex activities, software training, on-campus workshops, online workshops, off-campus workshops, Webinars, Conferences, required training etc.

		Response Percent	Response Count
0		9.2%	10
1-5		68.8%	75
5-10		14.7%	16
More than 10		7.3%	8
answered question			109
skipped question			9




15. If you didn't attend professional development activities last year, did any of the following prevent you from participating? (Please indicate any that apply.)

		Response Percent	Response Count
Dates and time conflicted with my teaching schedule		13.7%	7
Lack of office coverage		9.8%	5
Lack of funding		2.0%	1
Workload too high/too busy to attend		45.1%	23
I didn't need the training provided		7.8%	4
Workshop topics did not apply to my position		9.8%	5
Other, please specify		11.8%	6
answered question			51
skipped question			67



16. What would make it easier for you to participate in professional development activities and training?

	Response Count
	41
answered question	41
skipped question	77

17. If a professional development topic of interest to you was offered online, would you access the training?

		Response Percent	Response Count
Yes		55.7%	59
No		3.8%	4
Maybe		40.6%	43
answered question			106
skipped question			12

18. I am aware that the Staff Development Web Page contains information about workshops, Flex guidelines and activities, and other professional development resources.

		Response Percent	Response Count
Yes		67.6%	71
No		32.4%	34
answered question			105
skipped question			13

19. If you participated in professional development or training activities during the last year, please respond to the following statement: I benefited from the professional development/training I received and was able to apply what I learned.

	Strongly Agree	Agree	Disagree	Strongly Disagree	Not applicable	Rating Average	Response Count
	22.5% (23)	64.7% (66)	2.9% (3)	2.9% (3)	6.9% (7)	2.07	102
answered question							102
skipped question							16

20. If you participated in professional development or training activities last year (on or off-site) please respond to the following statement: The most beneficial professional development activity I participated in last year was:

	Response Count
	57
answered question	57
skipped question	61

21. Feel free to add any additional comments.

	Response Count
	15
answered question	15
skipped question	103

Page 1, Q3. My most pressing professional development need is: (Please describe)

1	Teaching with technology--for web-enhanced courses.	Nov 19, 2012 10:34 AM
2	Learning more about parts of my job that have recently been handed to me during reorganization. Conferences or webinars that relate to fund raising and social media.	Nov 19, 2012 9:49 AM
3	moodle	Nov 19, 2012 9:23 AM
4	Quality training for design and implementation of an online class.	Nov 18, 2012 11:24 PM
5	Stock Inventory/lab support, but I feel that this need is currently being met by J and his assistants.	Nov 17, 2012 7:08 PM
6	Getting information from my department about the curriculum I an expected to teach in the Spring Semester.	Nov 17, 2012 1:30 PM
7	Institutional coordination , strategic planning, clarity on process	Nov 17, 2012 9:51 AM
8	Math formula for adding grades of different percentages to get a final grade. He lp .	Nov 17, 2012 6:40 AM
9	Learning how to use Moodle (I know there have been numerous workshops. I just haven't signed up for any yet!)	Nov 16, 2012 4:14 PM
10	MS Excell training	Nov 16, 2012 12:19 PM
11	Advanced moodle training	Nov 16, 2012 10:20 AM
12	banner training	Nov 16, 2012 10:06 AM
13	more off campus training seminars offered in all of our maint trades there are plenty but not offered or paid for	Nov 16, 2012 9:54 AM
14	Moodle training	Nov 16, 2012 6:00 AM
15	how to teach an online class	Nov 15, 2012 9:21 PM
16	Indepth technical; mechanical, electrical and system, training for assigned personnel.	Nov 14, 2012 8:40 AM
17	Utilizing slideshow to maximum capability, to include embedded video clips & urls that open a podcast.	Nov 13, 2012 4:37 PM
18	Software training for the new versions of Office.	Nov 13, 2012 3:04 PM
19	Staying up to date with Moodle training.	Nov 13, 2012 11:38 AM
20	using moodle for grades	Nov 13, 2012 11:30 AM
21	Learning an additional language	Nov 13, 2012 11:08 AM
22	A new or up-dated computer.	Nov 13, 2012 10:04 AM
23	Training in SARS and Banner	Nov 13, 2012 9:33 AM

Page 1, Q3. My most pressing professional development need is: (Please describe)

24	none	Nov 13, 2012 8:23 AM
25	more money for off campus training for example there is landscape training off campus every year for landscape/Gardener credit hours for our certificates that cost money but since the Admin says not helpfull for theCollege it does not help with costs to help us keep up on new safety herbicide, pest ,turf, trees and shrubry,sudden oak death ,and other landscape training.we have to pay our selves this year some of us that need and want to go can't because of fees	Nov 13, 2012 7:58 AM
26	more time for academic updates relative to my counseling role	Nov 12, 2012 3:03 PM
27	Technology instruction such as managing Moodle and collaborative opportunities to discuss use of technology with colleagues	Nov 12, 2012 7:38 AM
28	Recent Ed theory research work, language acquisition theory work.	Nov 9, 2012 2:47 PM
29	knowing options	Nov 9, 2012 2:19 PM
30	Moodle workshop at a time when I can take it (I am part-time and can take it late afternoons on some weekdays), workshop on how to use the SmartBoard in the computer lab.	Nov 9, 2012 1:01 PM
31	Banner - Drill Down and transfer to excel	Nov 9, 2012 12:50 PM
32	Faculty awareness of SLO assessment methods.	Nov 9, 2012 11:50 AM
33	Increasing my effectiveness in my new job. I would like to get a bit of traing on the phone system, and the Evisions software.	Nov 9, 2012 9:41 AM
34	Distance Learning best practices / Distance Learning curriculum development	Nov 9, 2012 9:12 AM
35	team building & Leadership Curriculum Development, SLO/Objectives/Assessments/follow through/purpose/success Best teaching Practices - models that work Teacher Web Page Development - location, set -up & page creation (not Moodle/mycom profiles but real apages) Web Development UI - user interface, how to design pages with user interface (UI) that facilitate repetitive engagement buy the user; that is easy to use (for the user); that is similar to their experience in the real world web environment; That serves the function of presenting information and data in a way that allows for easy user consumption; and that creates and facilitates user generated content to add the value of shared student learning experiences to the value the student already sees in our page. (at some point students have to be included in this conversation since they are the User (hence, UI, user interface) Moodle does not fit this criteria well partly because it is so buried in our site layout (hard to get to), and partly because it is very clunky and not well laid out, and it doesn't function like many of web sites we students see everyday on our laptops, smart phones, and tablets. (I heard a COM teacher once say, that Moodle was built for teachers, by teachers. But these couldn't have been web UI designing teachers, as they seem to have forgotten how the student, the user, uses web tools. What works, what doesn't, what fosters engagement (ease of use, pleasant layout, etc...). I'm not an expert in UI. I'm just a regular user.	Nov 9, 2012 9:01 AM
36	Job security.	Nov 9, 2012 8:46 AM

Page 1, Q3. My most pressing professional development need is: (Please describe)

37	more computer training, ie, excel, power point etc	Nov 9, 2012 8:43 AM
38	learning more about student use of Moodle, MyCom etc so I can assist them in getting there, printing from there etc. As Classified staff this isn't used in my "MyCOM". I still get asked the questions to help with above actions.	Nov 9, 2012 8:14 AM
39	Computer Training, Intermediate Excel, Word, Adobe, Outlook- creating group distributions and sharing them	Nov 9, 2012 7:49 AM
40	Sharing discipline-specific ideas within my department.	Nov 9, 2012 6:52 AM
41	computer software, on line teaching	Nov 9, 2012 6:13 AM
42	Time management	Nov 8, 2012 7:57 PM
43	Training with the budget and other computer classes for example how to use the newest grading system.	Nov 8, 2012 7:15 PM
44	N/A	Nov 8, 2012 6:31 PM
45	Helping at-risk populations	Nov 8, 2012 5:23 PM
46	Emergency Training	Nov 8, 2012 4:58 PM
47	Computer training	Nov 8, 2012 4:48 PM
48	To have Windows 7 (or 10) and MicroSoft 2010 Office Suite installed on every one of my staff and faculty member's computers, and for training sessions to be held for all of them. To attend and participate in the American Association of Community Colleges (AACC) Conference in April 2013, held in SF.	Nov 8, 2012 4:22 PM
49	advanced office application training	Nov 8, 2012 3:48 PM
50	Adobe Acrobat Training	Nov 8, 2012 3:43 PM
51	technical training in Mac Operating Systems, simple networking skills and training on Apple software for Macs and Apple hand held devices	Nov 8, 2012 3:37 PM
52	CE for nursing	Nov 8, 2012 3:03 PM
53	Time	Nov 8, 2012 3:01 PM
54	Learning about increasing/improving student success and learning.	Nov 8, 2012 2:52 PM
55	update computer skills	Nov 8, 2012 2:51 PM
56	advanced excell or access skills	Nov 8, 2012 2:47 PM
57	none	Nov 8, 2012 2:47 PM
58	Organization, Student Retention	Nov 8, 2012 2:46 PM
59	Increasing the funding to attend conferences.	Nov 8, 2012 2:45 PM

Page 1, Q3. My most pressing professional development need is: (Please describe)

60	Handling students	Nov 8, 2012 2:39 PM
61	a more organized explanation of all the requirements and due dates (for example, "midterm grades"... never was I told what these were about, when they were due, etc.). Getting such information is all by word of mouth, the poorest way to communicate in an organization.	Nov 8, 2012 2:35 PM
62	Would love a class on how to use Outlook, intermediate level classes in Word, Excel, beginning class in Access. Would also like a class in conflict resolution.	Nov 8, 2012 2:34 PM
63	creating a positive working environment	Nov 8, 2012 2:28 PM
64	Staff training and skill development in BANNER, Office/ Other CoM programs	Nov 8, 2012 2:27 PM
65	Ongoing computer software training to maintain currency in systems required to do my job	Nov 8, 2012 2:26 PM
66	Training on the new technology I am required to maintain.	Nov 8, 2012 2:25 PM
67	tecnology	Nov 8, 2012 2:22 PM
68	Computer software training and assessing SLO achievements in my classes	Nov 8, 2012 2:14 PM
69	The development of spreadsheets for anaylsis purposes. And labor laws as they relate to Payroll procedures.	Nov 8, 2012 2:13 PM
70	Banner, Argos, Dashboard to be able to generate reports, follow-up with prospective students, etc.	Nov 8, 2012 2:13 PM
71	training MANAGERS on: union contracts, professional and authentic team building, clear communication, equity, transparent information sharing and positive feedback. Do evaluations for staff in a productive and collaborative way. Model the professional behavior you want your staff to adopt.	Nov 8, 2012 2:12 PM
72	Learning Advanced EXCEL features and beginning Access and PowerPoint features.	Nov 8, 2012 2:10 PM
73	using Excel - beyond the very fundamentals	Nov 8, 2012 2:06 PM
74	continuing computer software upgrades	Nov 8, 2012 2:04 PM
75	upgrade my excel skills	Nov 8, 2012 2:03 PM
76	Integrating Media resources and ADA compliant materials on my Moodle pages. More training in Course design and layout for Moodle.	Nov 8, 2012 2:02 PM
77	teamwork...	Nov 8, 2012 2:02 PM
78	help with ARGOS or another way to easily access our college data	Nov 8, 2012 12:43 PM

Page 2, Q9. Feel free to suggest additional professional development topics for consideration that are not identified above.

1	Please refer to the first question.	Nov 19, 2012 9:51 AM
2	How to increase the retention rate of African American students. This should be more of a mandate than an option because the instructors who need the information the most are the least likely to select it.	Nov 18, 2012 11:31 PM
3	I'm interested in eventually maintaining a department website as a repository for physics notes, videos of demonstrations, useful links, etc. Web development is not something I have time to learn on my own at present.	Nov 17, 2012 7:11 PM
4	i don't know if this is the forum for this idea, we are offered gym use at ktd but IVC has nothing for us .this would help for health and stress	Nov 16, 2012 10:00 AM
5	Mechanical Training	Nov 14, 2012 9:06 AM
6	computer workshop courses, offered various days and times.	Nov 13, 2012 4:41 PM
7	Your options in #6 above are limiting. How about moodle for grading?	Nov 13, 2012 11:33 AM
8	give maint/ops more off campus training	Nov 13, 2012 8:01 AM
9	see my note on the first part of the survey. thanks.	Nov 9, 2012 9:05 AM
10	Faculty computer lab on a drop in help basis	Nov 9, 2012 6:15 AM
11	team building and consensus	Nov 8, 2012 7:59 PM
12	A better understanding of how my pay check is calculated.	Nov 8, 2012 7:21 PM
13	Have a GREAT TEACHERS retreat	Nov 8, 2012 2:48 PM
14	Advanced EXCEL features Beginning Access features Beginning PowerPoint features	Nov 8, 2012 2:16 PM
15	need to be up on events	Nov 8, 2012 12:46 PM

Page 4, Q15. If you didn't attend professional development activities last year, did any of the following prevent you from participating? (Please indicate any that apply.)

1	not offered, maint dept ignored or not thought of	Nov 16, 2012 10:08 AM
2	"Dates and time," "Workload too high" and "Didn't need" applied	Nov 9, 2012 2:56 PM
3	New Employee	Nov 8, 2012 4:30 PM
4	all of the above but lack of funding/office coverage--I cannot check more than one option	Nov 8, 2012 2:58 PM
5	survey does not allow to choose more than one...	Nov 8, 2012 2:17 PM
6	n/a	Nov 8, 2012 12:49 PM

Page 4, Q16. What would make it easier for you to participate in professional development activities and training?

1	Online training that is available when I am.	Nov 19, 2012 9:55 AM
2	Feeling confident that the training would be informative and not a waste of precious time.	Nov 18, 2012 11:39 PM
3	Reimburse part time teachers for conferences in the summer.	Nov 17, 2012 1:46 PM
4	more times available	Nov 16, 2012 10:22 AM
5	morning hours	Nov 16, 2012 10:10 AM
6	money to pay for our type of training/maint/ops	Nov 16, 2012 10:08 AM
7	to be on Friday	Nov 15, 2012 9:32 PM
8	Time	Nov 14, 2012 9:10 AM
9	Working lunch offered, like in medicine and nursing.	Nov 13, 2012 4:45 PM
10	on line training	Nov 13, 2012 3:08 PM
11	Activities scheduled during flex week work best for me.	Nov 13, 2012 11:44 AM
12	Coverage in the office, and a convenient time.	Nov 13, 2012 9:38 AM
13	more employees in our dept	Nov 13, 2012 8:08 AM
14	Always to have ASL interpreters...	Nov 12, 2012 11:55 AM
15	Other than Tues, Thurs evenings scheduled, though next term will be different.	Nov 9, 2012 2:56 PM
16	Money to attend professional conferences. Also: On-line workshops that are asynchronous. I often am not able to attend in-person workshops.	Nov 9, 2012 1:06 PM
17	Friday morning activities	Nov 9, 2012 12:53 PM
18	scheduling during semester breaks	Nov 9, 2012 9:49 AM
19	if my department leaders and team felt it would be helpful and were willing to participate and encourage real growth together, that would motivate me. i guess leadership and team development to try and bring us together in our common goals would be a motivation to me to want to do more.	Nov 9, 2012 9:14 AM
20	have more training opportunities at IVC - travel time cuts into productivity	Nov 9, 2012 8:02 AM
21	Variety of topics	Nov 9, 2012 6:18 AM
22	Have activities at IVC	Nov 8, 2012 7:29 PM
23	Evening options	Nov 8, 2012 6:36 PM
24	Adequate staffing in my department	Nov 8, 2012 5:26 PM
25	Flexible times for training	Nov 8, 2012 3:36 PM

Page 4, Q16. What would make it easier for you to participate in professional development activities and training?

26	permission to close offices so members can attend	Nov 8, 2012 3:06 PM
27	smaller work load	Nov 8, 2012 3:05 PM
28	FLEX days that match other college's FLEX days; topics that are more relevant and appealing.	Nov 8, 2012 2:58 PM
29	More variety during flex days, and Friday/Break offerings.	Nov 8, 2012 2:54 PM
30	more resources (\$\$\$\$)	Nov 8, 2012 2:50 PM
31	Management support. Too often I get the feeling my manager doesn't want me to leave my office to attend training even when there is coverage. It sends a mixed message to be given the opportunities, but feel like you can't take advantage of them.	Nov 8, 2012 2:36 PM
32	Webinars	Nov 8, 2012 2:33 PM
33	It's not always easy to get time away from my desk	Nov 8, 2012 2:30 PM
34	A healthier community college and state budget -- feel we need to be mindful of sparse college funds if they could be better used elsewhere to teach/train students to get jobs or help resolve the "important basics" of the poor condition of the campus for the employees (such as heating/cooling systems).Some employees are freezing and some are overheating!	Nov 8, 2012 2:24 PM
35	If they are not scheduled during deadlines.	Nov 8, 2012 2:22 PM
36	several choices of time slots	Nov 8, 2012 2:19 PM
37	relevency	Nov 8, 2012 2:17 PM
38	Having it at IVC	Nov 8, 2012 2:17 PM
39	offering same workshop at several different times to be able to work it into workload	Nov 8, 2012 2:11 PM
40	Early warning	Nov 8, 2012 2:10 PM
41	if it is helpful and appropriate, I will make the time	Nov 8, 2012 12:49 PM

Page 4, Q20. If you participated in professional development or training activities last year (on or off-site) please respond to the following statement:

The most beneficial professional development activity I participated in last year was:

1	@one training on campus	Nov 19, 2012 10:40 AM
2	The Jean Steele team building workshop. Sometimes we need that perspective to remind us what is really important.	Nov 19, 2012 9:55 AM
3	moodle	Nov 19, 2012 9:31 AM
4	I did not find any of the COM workshops to be as useful as I had hoped. The one with the most promise was the 2 day moodle training, but the instructor did not follow through with the provided outline.	Nov 18, 2012 11:39 PM
5	I-CAR Conference, San Antonio Texas	Nov 17, 2012 1:46 PM
6	moodle	Nov 17, 2012 9:54 AM
7	The workshops for teachers offered by the non credit ESL program.	Nov 16, 2012 4:21 PM
8	Moodle training	Nov 16, 2012 2:19 PM
9	i am a judge for landscape pros.all on my own time teaching landscape workers on proper safety and all landscape practices	Nov 16, 2012 10:08 AM
10	Curriculum Committee training on COR	Nov 16, 2012 9:36 AM
11	Staff meetings	Nov 16, 2012 8:55 AM
12	Intro to Moodle	Nov 16, 2012 6:05 AM
13	Dealing with students with emotional problems	Nov 15, 2012 11:04 PM
14	moodle	Nov 15, 2012 9:32 PM
15	Crisis, suicide prevention	Nov 14, 2012 9:09 AM
16	Moodle training	Nov 13, 2012 4:45 PM
17	ADA workshop last Fall. Moodle training	Nov 13, 2012 11:44 AM
18	The what's new in Office 2007	Nov 13, 2012 11:37 AM
19	Office 2010	Nov 13, 2012 9:38 AM
20	Convocation	Nov 13, 2012 9:23 AM
21	landscape seminars off campus	Nov 13, 2012 8:08 AM
22	professional development presented as in-service training by the Counseling Department	Nov 12, 2012 3:09 PM
23	The Rights for DSP students... also all the Moodle Workshops...are very helpful...	Nov 12, 2012 11:55 AM

Page 4, Q20. If you participated in professional development or training activities last year (on or off-site) please respond to the following statement:

The most beneficial professional development activity I participated in last year was:

24	Moodle training-- a three day workshop in June 2011	Nov 12, 2012 7:42 AM
25	Parkinson's Association of Northern California Conference & CPR/AED training (Red Cross)	Nov 10, 2012 12:31 PM
26	Professional conferences	Nov 9, 2012 2:56 PM
27	creating on-line courses with man and woman from outside COM instructing. Adobe Contribute with Shook Chung	Nov 9, 2012 2:25 PM
28	CATESOL Conference in Oakland, and the series of ESL Workshops on Saturday afternoons.	Nov 9, 2012 1:06 PM
29	CPR Training	Nov 9, 2012 12:53 PM
30	The Microsoft Office 2010 update	Nov 9, 2012 9:49 AM
31	Moodle Training	Nov 9, 2012 9:15 AM
32	Leadership/coaching training.	Nov 9, 2012 9:14 AM
33	Moodle training for instructors but gave me an idea of how the students and instructors are using Moodle.	Nov 9, 2012 8:39 AM
34	New full-time faculty orientation meetings.	Nov 9, 2012 6:56 AM
35	Moodle training	Nov 9, 2012 6:18 AM
36	This lady came and talked about ways to build community and be positive in your job.	Nov 8, 2012 8:01 PM
37	Computer based training	Nov 8, 2012 7:29 PM
38	On Course and the Chancellor's Office trainings	Nov 8, 2012 5:26 PM
39	How to use Moodle	Nov 8, 2012 5:26 PM
40	MS Office 2010, ADA Flex	Nov 8, 2012 4:56 PM
41	software training	Nov 8, 2012 4:01 PM
42	department meetings and online Moodle training.	Nov 8, 2012 2:58 PM
43	health and safety	Nov 8, 2012 2:54 PM
44	Attending three conferences with teachers and scholars from my field.	Nov 8, 2012 2:50 PM
45	Excel training offered by an outside company	Nov 8, 2012 2:39 PM
46	The Spring College-wide Convocation. It's the first time in memory that all employees were given the respect and the opportunity to participate together. I	Nov 8, 2012 2:36 PM

Page 4, Q20. If you participated in professional development or training activities last year (on or off-site) please respond to the following statement:

The most beneficial professional development activity I participated in last year was:

think it's very important that the classified professionals are not left behind! I applaud President Coon for closing offices to allow us to participate.

47	professional conferences	Nov 8, 2012 2:31 PM
48	Upgrade to Office 2010	Nov 8, 2012 2:30 PM
49	Office 2010	Nov 8, 2012 2:24 PM
50	Microsoft Office 2010 training	Nov 8, 2012 2:23 PM
51	Moodle training	Nov 8, 2012 2:19 PM
52	Campus building activity.	Nov 8, 2012 2:16 PM
53	Dashboard	Nov 8, 2012 2:16 PM
54	office 2010	Nov 8, 2012 2:11 PM
55	Moodle training New Faculty Seminars	Nov 8, 2012 2:10 PM
56	Either Happy People Win or Office 2010	Nov 8, 2012 2:08 PM
57	Counseling and emergency services for students	Nov 8, 2012 12:49 PM

Page 4, Q21. Feel free to add any additional comments.

1	Thank you!	Nov 19, 2012 10:40 AM
2	I am still willing to try and I really love to learn, but I am discouraged by repeated disappointments. Quite often I feel as though our own staff would do a better job, particularly in the area of technology.	Nov 18, 2012 11:39 PM
3	The staff development meeting I attended on November 16th was a poor use of three hours of my time. I felt that the majority of the information presented was not relevant to my subject or classroom needs. Any relevant information could have been condensed into a two or three page document or web link that I could have accessed on my own and been done with in under 20 minutes. The staff did not know which subject I teach here at College of Marin, which is further evidence to me that that the workshop is not designed with an emphasis on relevance to the participants. I mean no offense to the friendly staff here at COM, but I feel it's necessary to express these feelings when the meetings detract from time I need to prepare my lessons, grade, and accomplish things which have a direct impact on my success as a faculty member.	Nov 17, 2012 7:17 PM
4	maint dept workers under trained on new construction/bond work	Nov 16, 2012 10:08 AM
5	Need better handouts and more intensive training.	Nov 13, 2012 9:38 AM
6	in my opinion lack of off camus training for maint/ops for our new everthing from bond projects	Nov 13, 2012 8:08 AM
7	Ongoing, continuous training is so important. And it makes a solitary job more fun. I wish more faculty would take advantage of it.	Nov 12, 2012 7:42 AM
8	#15 only offered a single choice	Nov 9, 2012 2:56 PM
9	I'd like to know about career options at the college, about changing positions within the college.	Nov 9, 2012 2:25 PM
10	my Office software at home is 2003 so I still need more training on Outlook cleaning up my deleted emails and calendar.	Nov 9, 2012 9:49 AM
11	Is it possible for Classified to receive staff development courses/training using Moodle?	Nov 9, 2012 8:39 AM
12	I would like to see on line classes we could go into and learn at our own pase. Or and hard copies of information that would back up what we had just learned so we could reference the informaion when we needed it later. Thank you for this oppertunity to give you feed back. It makes me feel heard.	Nov 8, 2012 7:29 PM
13	Didn not like the instructor for the Office training, I thought she was unfocused, the training should have been more structured.	Nov 8, 2012 5:03 PM
14	The lack of funding in recent years has impeded our ability to meet the College's professional development needs. Recent planning documents include PD, but I'm not sure we'll have the resources to implement everything.	Nov 8, 2012 2:36 PM
15	glad you are asking	Nov 8, 2012 12:49 PM