

**Sample: Educational Planning Committee Report
Academic Year 2019-2020**

Year 1 of the Strategic Plan 2019-2022
Year 1 of the Educational Master Plan 2019-2025

**EMP Focus Area and Goal: CER Goal 1
Champions: Vice President for Student Learning and Success & Dean of CTE**

[2019-2025 EMP and 2019-2022 strategic plan
Timeline for Implementation](#)

EMP 6-Year Goal and Strategic Plan 3-Year Objectives:

Community Engagement and Responsiveness EMP Goal 1: Enhanced partnerships with business/industry to meet student and local workforce needs.

CER Goal 1 Performance Indicator #1: 85% of students enrolled in CTE courses report being employed in a job very closely or closely related to their field of study within 18 months of leaving the College. (Source: SSM Launchboard; All Students with a Job Closely Related to Their Field of Study, All Students, annual average of 2014-15 through 2015-16).

CER Goal 1 Performance Indicator #2: Increased participation in advisory councils (CTE and otherwise) and increased involvement with other business/industry groups connected to student and local workforce needs.

Strategic Plan Objective CER1.1: Develop and implement mission-aligned plan for expanding business, industry, and community partnerships, in collaboration with the work team for IP Objective 1.1 Action Step 1.6.

Progress Indicator CER1.1: Plan has been developed.

Strategic Plan Objective CER1.2: Delivery methods for current and potential educational content meet community, industry, and other mission-specific needs.

Progress Indicator CER1.2: Data justifies feasibility determination for contract education.

- 1. What actions have been taken toward achieving the objectives above? Please describe (reference action steps when relevant). Attach or add links to relevant documentation for each objective.**

Strategic Plan Objective CER1.1:

An actual plan will be developed this coming academic year once the new Dean of Workforce Development & Career Education is in place. However, much groundwork has been laid this year, including a vision statement for career education, new/expanded partnerships with Toyota of Marin, OMW (Osborn Machine Works), Marin Economic Forum, Canal Alliance, Marin Health & Human Services, and others. Not only do these partnerships result in tangible opportunities/outcomes for our students, they provide us with insights into what needs to be included in the plan for CER1.1.

Strategic Plan Objective CER1.2:


Several contract education initiatives have been piloted (Marin Community Clinic, Marin Municipal Water District, Toyota of Marin) or are in development (slowed by the pandemic). The partnerships


referenced above afford us an opportunity to test various models of contract education in a collaborative approach between Community Education and Career Education and Health Sciences.

2. Are you on track to achieve the objectives above? Please answer these questions for EACH of the objectives separately.

a. Please self-rate your progress toward achieving each of the above objectives:

 Red: No progress

 Yellow: Substantial progress

 Green: All action steps implemented, and objective achieved

b. What evidence supports your judgment of progress made toward this objective? Include progress indicator data for each of the progress indicators above.

c. Where are you not on track? What will you do differently for next year / what else needs to happen?

Strategic Plan Objective CER1.1:

a. **Yellow—Substantial progress**

b. Partnerships listed above and information being gathered by them

c. Once the dean is on board and we are through the planning for pandemic-impacted fall semester, we will be on track to get to a plan as outlined in the objective.

Strategic Plan Objective CER1.2:

a. **Yellow—substantial progress**

b. Contract education pilots listed above and information being gathered through them

c. It will be easier to make further progress once we are back to primarily face-to-face instruction and operations.

3. Performance Indicator Data for EMP 6-Year Goals: Please input Year 1 performance indicator data below:

CER Goal 1 Performance Indicator #1: 85% of students enrolled in CTE courses report being employed in a job very closely or closely related to their field of study within 18 months of leaving the College. (Source: SSM Launchboard; All Students with a Job Closely Related to Their Field of Study, All Students, annual average of 2014-15 through 2015-16).

Updated data not yet available.

CER Goal 1 Performance Indicator #2: Increased participation in advisory councils (CTE and otherwise) and increased involvement with other business/industry groups connected to student and local workforce needs.

N/A

EPC Use Only:

[EPC Meeting Minutes May 4, 2020](#)

EPC supports the “substantial progress” evaluations for all objectives in CER Goal 1 and recommended additional evidence be posted to this progress report.